



Full time teacher position is available for the Millvale Elementary Program. Eligible candidate must possess a dual PA Instructional I Certificate in Special Education and Elementary Education. Candidate must possess good communication and interpersonal skills.

#### DUTIES AND RESPONSIBILITIES:

- ❖ Develop advanced lesson plans and performance tasks with desired stated outcomes for each plan of teaching.
- ❖ Maintain thorough and organized working files for each student receiving services.
- ❖ Facilitate learning of academic, social and life skills.
- ❖ Administers pre/post tests and incorporates results and needs of students into educational planning.
- ❖ Submit special education enrollment reports to the appropriate departments.
- ❖ Write, monitor and facilitate the implementation of IEP recommendations.
- ❖ Coordinate the collection of all appropriate school records.
- ❖ Demonstrate understanding of Sanctuary commitments in all interactions.